



Hurricane Prep for Elevators

Keep your customers safe and prepare your elevator for a potential hurricane.

A Before the hurricane

- ❑ Check all sump pumps, float switches and alarms in elevator pits
- ❑ Close up all vents and openings on top of hoistway and machine room to prevent water from entering
- ❑ If elevators open to the outside, place sandbags along the bottom of hoistway doors. Since this makes the elevator unusable, do this just after shutting down the elevator

B During the hurricane

- ❑ Run elevators to the top floor of hoistway and pull the main breaker in the elevator machine room (not in the building's main breaker room)
- ❑ Park elevators with doors closed
- ❑ Do not operate elevators during the hurricane

C After the hurricane

- ❑ Inspect the elevator pit, cab and machine room for any water
- ❑ Do not energize main breaker in machine room if water is found
- ❑ If water is found, call elevator service company immediately
- ❑ Do not attempt to start elevator if power is out – call your electric company