

BUILDING OWNERS AND MANAGERS ASSOCIATION INTERNATIONAL
2010 Winter Business Meeting
Hyatt Regency Capitol Hill
Washington, DC
Room: Capitol AB

BOMA International Awards Committee
Monday, February 1, 2010
8:00 AM – 9:30 AM

Chair: Ginny Carita, RPA, BOMA New Jersey

Staff Liaisons: Robert C. McClure and Anita L. Smith

AGENDA

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|--------------|--|---------------------|
| I. | Call to Order | Ginny Carita |
| II. | Welcome & Remarks | Ginny Carita |
| III. | Informational Updates | |
| | a. Committee Announcements | Ginny Carita |
| | b. Corporate Social Responsibility Awards | Bob McClure |
| IV. | TOBY Judging Guidelines and Criteria | All |
| | a. The Need for a Qualified Judging Pool | |
| | b. Requirements for International Judging | |
| V. | TOBY Awards Tool Kits | |
| | a. Updated PowerPoint Presentations | Bob McClure |
| | b. Promoting TOBY Involvement to Your Members | All |
| VI. | New Business | |
| | a. TOBY Banners | Anita Smith |
| | b. Information Listing on Trophies | All |
| VII. | Open Forum | All |
| VIII. | Adjournment | Ginny Carita |