

Government Affairs Awards of Recognition Rules

BOMA International's State Government Affairs Committee is pleased to acknowledge the outstanding work of BOMA local association volunteers in advocacy and education through the Government Affairs Awards of Recognition Program.

All BOMA state and local associations are encouraged to nominate their committees, programs or seminars for recognition. Awards are bestowed in three categories: Outstanding Government Affairs Committee; Single Government Affairs Issue; and Single Government Affairs Program/Seminar.

Awards are presented on an annual basis and awarded at BOMA International's Winter Business Meeting. A description of the minimum criteria and complete rules and instructions follow.

Thank you for your participation!
Susan E. Engstrom, RPA, FMA
Chair, State Government Affairs Committee

Categories

Outstanding Government Affairs Committee

This award honors a local or state government affairs committee that has positioned the local/state association to have maximum impact on a wide range of ongoing issues. Functions of the committee should include, but are not limited to: communication vehicles, alert systems, grassroots structure, tracking systems, policy position development, and coalition activities.

Criteria for Outstanding Government Affairs Committee

- Importance of this committee to the mission statement of the local/state association
- History of government affairs committee (growth, activities during the award timeframe, etc.)
- Ability to identify emerging issues and respond in a timely manner
- Innovative use of technology
- Cost effective use of association's resources (doing more with less)
- Impact of committee's activities (i.e., community awareness, increased membership, etc.)

Single Government Affairs Issue

The government affairs issue should encompass a lobbying campaign that affected the outcome of a specific issue within the realm of legislative or regulatory issues. The issue is likely to be of short duration, ad-hoc or crisis-oriented.

Criteria for Single Government Affairs Issue

- Importance of issue to association/city/state
- Result of action
- Publicity generated
- Innovative use of technology
- Cost effective use of state/local association's resources
- Involvement with allied groups/formation of coalition
- Level of participation by members

Single Government Affairs Program/Seminar

Entries in this category should be submitted for a single function such as a legislative lobbying day, a grassroots program, a seminar dealing with a legislative lobbying day, a grassroots program, or lobbying activities, a "how-to" seminar, or any other program or seminar designed to educate, inform or involve members in the political process.

Criteria for Single Government Affairs Program/Seminar

- Importance of program/seminar to the state/local association
- Demonstrable success of the program/seminar (e.g., attendance, community awareness, etc.)
- Cost effective use of state/local association resources
- Quality of program/seminar (organization, implementation of topic, etc.)
- Innovative use of technology
- Long term effect of program/seminar (improved relations with government officials, increased membership, improved knowledge of political process, etc.)

Government Affairs Awards of Recognition Rules and Instructions

- Complete the official entry form, and submit a brief summary of how your program, committee, seminar, etc. met the above criterion (please do not exceed 3 pages). Organize the summary to include all the performance objectives in the criteria. Please include any supplemental materials (photographs, press clippings, flyers, etc.) that you deem relevant. The State Government Affairs Committee and/or judges reserve the right to reclassify entries if, upon review, they deem that an inappropriate category has been selected.
- All entries must be postmarked on or before July 15, 2011. Receipt of your entry will be acknowledged.
- Entries may be submitted on behalf of a state or local BOMA association.
- One or more awards may be given, based on the judges' recommendations. If the judges deem that none of the entries meet the minimum requirements, they may elect to not make an award in one or more categories.
- The Government Affairs Recognition Program will be held every year. Awards will be given out at BOMA International's Winter Business Meeting.
- There is no fee for this program.
- Timeframe: Outstanding Government Affairs Committee and Outstanding Government Affairs Program or Seminar entries must deal with activities that occurred between Jan. 1, 2010 – July 1, 2011. For the Outstanding Single Government Affairs Issue category, any legislative issue must deal with activities that occurred during a session of Congress, a state legislature, or county/city entity that occurred between Jan. 1, 2010 – July 1, 2011. Any regulatory issue must deal with activities that occurred between Jan. 1, 2010 – July 1, 2011.
- All entries become the property of BOMA International and may be displayed at various public and private meetings including the Annual Convention or Winter Business Meeting.
- All entries will be judged by members of BOMA International's State Government Affairs Committee.
- Please send entry form and summary to:

Government Affairs Awards of Recognition
Building Owners and Managers Association International
1101 15th Street, NW, Suite 800
Washington, DC 20005
Attention: James Cox

Questions? Call James Cox at (202) 326-6364 or e-mail at jcox@boma.org.

Government Affairs Awards of Recognition
Entry Form

1. Local/State Association _____
2. Name of person completing form _____
3. Street address _____
4. City, State, ZIP _____
5. Phone _____
6. Fax _____
7. E-mail _____
8. Awards Category (you may enter more than one, but you must complete a separate form for each entry)
 - _____ Outstanding Government Affairs Committee
 - _____ Outstanding Single Government Affairs Issue
 - _____ Outstanding Government Affairs Program or Seminar
9. State/Local Association Size
 - _____ Large: 250 and up
 - _____ Medium: 100 - 249
 - _____ Small: Below 100
10. State/Local Association's Budget
 - _____ \$500,000 and above
 - _____ \$350,000 up to \$500,000
 - _____ Less than \$350,000
11. What was the date/timeframe within which this committee/program/issue/seminar took place?
